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**PAVILION TOWNSHIP PROPOSED RULES FOR PUBLIC MEETINGS**

*Abusive language, shouting, threats and violent behavior will result in the meeting being adjourned or cancelled. Nothing can be accomplished unless all participants state their point of view in a clear and respectful manner. Thank you. Pavilion Township Board.*

**1**. **Please direct all comments to the meeting Chairperson** . This rule is designed to avoid side debates between members of the audience, between the presenter and the audience, or between the board members, audience and presenter.

**2**. **Limits on speaking time**. Out of respect for other audience members, who wish to be recognized, time for each speaker is **limited to 3 minutes**. (However, an applicant will be given adequate time, within reason, to present his or her case).

**3. Limit on the number of times one person may speak**. Generally, each person shall be given only **one** opportunity to speak. At the discretion of the meeting Chairperson, people may be allowed to speak a second time only to clarify or respond to earlier comments.

**4**. **The meeting Chairperson may ask if there is a spokesperson for members of the audience.** A spokesperson may be designated to speak for others present, who agree with a particular point of view. The chairperson will request a show of hands, (or by standing) to determine how many individuals support a spokesperson. The spokesperson may be given additional time (no longer than 10 minutes), in recognition of his/her role.

**5**. **After the public hearing is closed, it will remain closed**. Further comments will not be accepted unless specifically requested by a board member.